

MEETING NOTES



Meeting	Community Interagency		
Team Name:	Vibrant Places		
Date:	6 September 2023	Time:	10am – 11am
Chairperson:	Jennifer Underwood	Venue:	Via zoom & Committee room
Purpose of Meeting:	Networking and community information for community service providers in Port Stephens		
File:			
Minutes:	Rochelle Nixon		

Attendance

Jennifer Underwood Port Stephens Council Jennifer.underwood@portstephens.nsw.gov.au	Rochelle Nixon Port Stephens Council Rochelle.nixon@portstephens.nsw.gov.au	Gina Ward Aboriginal Stakeholder Engagement Project Officer Uniting & NDIS gward@uniting.org	Corrine Lewis WHOS Newcastle Day Program Newcastle.hub@whos.com.au
Anne-Marie Lang Hunter Valley Women's Domestic Violence Court Advocacy Service annemariel@carriesplace.org.au	Sim Rajkumar Defence Member and Family Support dmfs.hunter@defence.gov.au	Berneice Chapman Hunter Multicultural Communities berneice@huntermulticultural.org.au	Rob Mackay Hunter New England & Central Coast Service Delivery rob.mackay@socialfutures.org.au

Annalise McDonald
Services Australia
annalise.mcdonald@servicesaustralia.gov.au

Leanne Dowden
Uniting & NDIS
Leeanne.dowden@ndis.gov.au

Breanna
Homeless Casework PS Family
& Neighbourhood Services

ATTENDEE	REPRESENTING	INFORMATION SHARE
Berneice Chapman	Hunter Multicultural Communities	Age care access to clients Monday-Friday aged care groups with themes including art gallery and lake mac, community garden and community shed Café and NDIS together to provide employment opportunities with NDIS. Support workers in Waratah Newcastle based but aims to reach Port Stephens Relaunch of HMC Youth Nations invitation on the 30 th of September R U OK Day Free event Photography contact is Shane from Firespace – works for non-profit
Annalise McDonald	Services Australia	Age care specialist providing over the phone, online and face-to-face services open one day a week at Raymond Terrace. Location raised as an issue as Nelson Bay is too far away. Only funded for 80
Anne-Marie Lang	Hunter Valley Women's Domestic Violence Court Advocacy Service	Carrie's Place provides services and programs for individuals experiencing domestic violence. Inclusive practice groups Culturally and linguistically diverse group Primary Health Network worker Chloe – train GP's – case management
Gina Ward	Uniting & NDIS	Connection desks that can create connection to NDIS Big 4 - talking to accommodation places for adjustments for people with disabilities, hearing, vision impaired. Covered all of NSW

Corrine Lewis	WHOS Newcastle Day Program	WHOS day program held Tuesday, Wednesday and Thursday 9:30 – 12 (brief included of drug and alcohol program) Other services available as well as case management Opioid substance treatment (OST) with no waiting list, website includes video tours of sites and services
Jennifer Underwood	Port Stephens Council	Three Snack 'n' Rap events coming up in the school holidays in Karuah, Medowie and Raymond Terrace. Youth group ('Youthie') every Thursday and Friday at PCYC Raymond Terrace. Community Support Fund is now open, more information here https://www.portstephens.nsw.gov.au/community/grants-funding-and-scholarships/community-support-fund Disability Inclusion Action plan – developing better attitudes toward people with disabilities Four main outcomes – attitudes and behaviours, liveable communities, employment and systems and processes Wellbeing strategy objectives and actions to achieve priorities- advocacy, partner and deliver feedback on transport to deliver better services reducing the impacts of homelessness break committee into working groups fostering inclusion of all people delivering infrastructure and facilities creating awareness of community services
Rochelle Nixon	Port Stephens Council	Goanna Academy event will be held in Raymond Terrace on Tuesday 26 September, creating awareness and providing resources surrounding mental health.
Leanne Dowden	Uniting & NDIS	Office in Raymond Terrace always available to help people with NDIS.

Breanna	Homeless Casework Family Neighbourhood Services	PSFANS Services – Lack of accommodation options, Wrap around support Orange Sky returning to Raymond Terrace- they are calling for volunteers. Free B You, on Mondays– Queer youth
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Next meeting
Date: Wed 6
December 2023

Time: 10.00am-
11.00am

Venue: Council Committee rooms or zoom

MEETING CODE OF COOPERATION

We start on time and finish on time.	Respect for diversity of group and views.
No inappropriate language.	Chair has to maintain control.
Decisions will be ratified at the next meeting.	We will not threaten or intimidate each other.
Agenda is put out before meeting and followed.	Everyone has a voice.
Agreement by majority consensus.	Lateral thinking is encouraged.
No hidden agendas.	Do not speak over others.
Minutes distributed in 7 days by email.	Secret ballots can be called.
Share knowledge.	Publicly support the decisions of the Panel.
Actions will be completed on time.	Maintain our focus on the agenda item.
We will leave our personal conflicts at the door.	Stay within the boundary of our Purpose Statement.
Commit to attendance as a delegate.	Deputies will be briefed.
Meetings will be scheduled.	Minutes will have an “Action” sheet.
Meeting will not proceed with less than 4 Worimi community representatives.	Respect the decision of the Chair.
Panel members will be trained in cultural awareness.	Practice good listening – PLUS we will have fun